



Guidelines and procedures of Booty Lab Inc.

1. I am responsible as the client to keep track of all drafts and sessions in regards to my package. (this is all found in my profile>under passes in the mind body app)
2. If I am sick, no show, forgot I signed up for class, go on vacation, or leave town for work. I am responsible for making up the sessions I have missed **before the next draft period.**
3. Booty Lab Inc does **NOT freeze accounts** for any reason. If I choose to stop training then I will lose any sessions left on my package. ***The sessions DO NOT rollover. All accounts are auto-renewed. We do not refund packages once purchased for any reason.***

4. If I want to stop training for any period of time then I must email accounts@bootylabinc.com 7 days prior to my next draft in order to cancel.
5. Cancellations for classes have a 12- hour cancellation policy. If I do not meet this window then I am forfeiting that class.
6. ***Sign-ups for class must be made 6 hours*** prior to class OR you will not be able to attend. *No schedule changes or cancellations will be made through email, text, or voicemail. Only through the mindbody app.*
7. Anything questions regarding billing are directed to Brooke (**accounts@bootylabinc.com**).